

KPG ENROLLMENT INFORMATION

2025-2026 School Year



Current KPG families & Grace UMC members

Wednesday, January 22nd at 8:00 am

Doors open at 7:30am. Line numbers will be distributed upon opening the doors. Parents will wait in Grace Gathering until their number is called. We will begin calling numbers at 8:00 am.

Current students will move to the next available class level. Skipping the next level requires Director approval prior to the day of enrollment.

KPG Alumni families (families previously enrolled at KPG):

Wednesday, January 29th at 8:00 am

Doors open at 8:00am. Line numbers will be distributed upon opening the doors and enrollment will begin immediately.

New families:

Monday, February 3rd at 8:00 am

Doors open at 8:00am. Line numbers will be distributed upon opening the doors and enrollment will begin immediately.

Enrollment Guidelines:

- Registration fees are \$125 per child and due at Enrollment. Only checks or exact cash will be accepted. Push Pay is not available for registration fees. Cash must be the exact amount. We will not have change.
- Enrollment forms may be accessed online but must be printed and submitted in person. Early applications will not be accepted. Forms are located at: <https://graceumc.church/preschool/>
- Enrollment Agreement must be notarized. KPG will have a notary available at Enrollment.
- Enrollment is IN PERSON only. If you cannot attend, you may use a proxy. To use a proxy, you must notify the director prior to the Enrollment date and the form must be notarized ahead of time. A proxy may enroll their own children and 1 other family.
- May 2026 tuition is due in advance and must be received by June 1, 2025. Your child's spot will be released if the payment is not received by the due date. You may pay this at Enrollment, but it is not required.
- In the event of inclement weather on Enrollment dates, we follow Olathe School District's school cancellations. Cancellations will also be posted on our Facebook page: "Kid's Place at Grace Preschool and KDO".

For more information, please contact Jennifer Mills, Kid's Place at Grace Director at jmills@graceumc.church and 913-201-9045.

KPG Class Descriptions

2025-2026

School Hours - 9:00 AM to 2:30 PM



Kid's Day Out Program

Our Kid's Day Out classes give children an opportunity to explore their independence while gaining social skills. Class size is 10 children with 2 teachers. Diaper changing tables and toilet facilities are utilized. Nap time is 1.5 hours during which children sleep or rest quietly on a nap mat.

Kid's Day Out - Butterflies

18 months by August 31st

Class is offered Tuesdays, Wednesdays, or Thursdays. Children may enroll in 1 or 2 days. Days are not interchangeable.

Tuesdays	\$175 per month
Wednesdays	\$175 per month
Thursdays	\$175 per month

Beginning Preschool - Owls

30 months by August 31st

This class gives an early start to preschool while still allowing for naps and potty training. Select between M/W or T/Th.

Monday & Wednesdays	\$310 per month
Tuesday & Thursdays	\$310 per month

Preschool Program

Our preschool uses a play-based curriculum. KPG provides fun, engaging activities through play. This promotes vital social skills needed for cognitive growth. All preschool students must be completely toilet trained (no-pullups). Toilet trained consists of wearing underwear every day and independently using the toilet.

Preschool: Three's

3 years old by August 31st and completely toilet trained

Class size is a maximum of 14 children with 2 teachers. Select one option only. Days cannot be combined.

Tuesday & Thursdays	\$300 per month
Monday, Tuesdays & Thursdays	\$410 per month
Monday, Wednesday & Fridays	\$410 per month

Preschool: Pre-Kindergarten (Pre-K)

4 years old by August 31st

Class size is a maximum of 14 children with 2 teachers. Tu/Th and M/W/F classes cannot be combined.

Tuesday & Thursdays*	\$300 per month
Monday, Wednesday & Fridays	\$410 per month
Friday Enrichment*	\$110 per month (must also be enrolled in T/Th Pre-K)

*Pre-K Friday Enrichment is available to Pre-K Tues/Thurs students only. This class studies different countries and cultures. Children must be concurrently enrolled in a Tues/Thurs Pre-K class. Class size is a maximum of 14 children with 2 teachers.

Preschool: Transitional-Kindergarten (TK)

5 years old by October 1st

Class size is a maximum of 16 children with 2 teachers.

Monday, Wednesday & Fridays	\$410 per month
-----------------------------	-----------------

Current students: skipping the next class level requires Director approval.



KPG Student Enrollment 2025-2026

For Office Use Only

DATE: _____	BUTTERFLIES: TUE WED THUR
LINE #: _____	OWLS: MON/WED TU/TH
CHECK #: _____	3'S: M/TU/TH M/W/F TU/TH
AMOUNT: _____	PRE-K: M/W/F TU/TH ENRICHMENT
SIBLING: _____	T-K: M/W/F

Student Name: _____ **Birthdate:** _____

Preferred Name: _____ **Gender:** _____

Address: _____

Do parents live together in the same home? Yes No

If no, list other address: _____

Parent Name: _____ **Cell:** _____

Email: _____ **Employer:** _____

Parent Name: _____ **Cell:** _____

Email: _____ **Employer:** _____

Emergency Contacts: List at least TWO people to contact to pick up in case of illness or injury if you are unavailable. List additional people on the back.

1: _____ **Cell:** _____ **Relationship:** _____

2: _____ **Cell:** _____ **Relationship:** _____

Doctor: _____ **Phone:** _____

Dentist: _____ **Phone:** _____

Names/Ages of Siblings: _____

Were you referred to KPG? Yes No **If Yes, who can we thank?** _____

If you weren't referred, how did you hear about KPG? _____

Will your child also be enrolled in daycare or another preschool? _____

Does your child receive any kind of services, such as speech? _____

Does your child have any allergies: NO: _____ YES (please list): _____

Is there anything important we should know about your child? _____

KPG Enrollment Agreement

2025-2026

1 form per child



Student Name: _____

Please checkmark in agreement with the following statements:

- A registration fee of \$125 per child must accompany this application. Registration fees are non-refundable. Checks or exact cash will be accepted. We will not have change. Push Pay is unavailable for Enrollment.
- Tuition is a nine-month commitment and is due monthly regardless of the number of days attended. Tuition is due the 1st of the month. Payments received after the 7th will incur a \$25 late fee. After the 15th, 10% of tuition is added to the late fee. If two consecutive payments are missed, your child's enrollment status may be jeopardized.
- May 2026 tuition is due in advance and must be received by June 1, 2025. Your child's spot will be released if the payment is not received by the due date. You may pay this at Enrollment but it is not required.
- Withdrawal from a classroom requires a **30-day** paid written notice.
- All Preschool students must be toilet trained (no pull-ups). Toilet trained consists of wearing underwear every day and independently using the toilet. Pull-ups are not allowed for Preschool students. This applies to all Three's, Pre-Kindergarten and Transitional Kindergarten classes. *Beginning Preschool and Kid's Day Out students do not need to be toilet trained.*
- For current students, skipping the next class level requires the director's approval.
- Photographs of the children participating in Kid's Place at Grace may appear in KPG's social media, Grace UMC's web page, brochures, or other publicity materials. Your permission for photographs to be used without compensation by Kid's Place at Grace is part of the enrollment agreement.
- Kid's Place at Grace Director and Teachers have permission to take my child to the hospital for any necessary emergency medical care. Parents will be contacted prior to transport.
- I have completed the PARENTAL PERMISSION FORM FOR IN-BUILDING AND OFF-PREMISES TRIPS form.
- I have read the Parent Handbook (available online) and hereby attest that I have read the policies of the Kid's Place at Grace concerning payment of fees, withdrawal, in house field trips, emergency treatment, and classroom management and that I understand them fully and that I will adhere to them in good faith. Kid's Place at Grace Director and Teachers have permission to discipline my child in accordance with the Parent Handbook.

Notary's Signature (required)

Parent's Signature (sign in front of Notary)

Subscribed and sworn before me on

this _____ day of _____ 20_____

KPG Enrollment Class Selection

2025-2026

1 form per child



Student Name: _____ Age on August 31, 2025 _____

Kid's Day Out – Butterflies

18 months by August 31st.

Circle number of days: 1 2

Select day(s): _____ Tuesdays _____ Wednesdays _____ Thursdays

Beginning Preschool – Owls

30 months by August 31st. Select one option only. Indicate 1st and 2nd choice.

_____ Monday/Wednesdays _____ Tuesday/Thursdays

Preschool: Three's

Students need to be 3 and completely toilet trained (no pullups) by August 31st. Select one option only. Multiple classes are not offered. Indicate 1st, 2nd and 3rd choice.

_____ Mon/Tues/Thursdays _____ Mon/Wed/Fridays _____ Tuesday/Thursdays
Birds Class *Foxes Class* *Dinosaurs Class*

Preschool: Pre-Kindergarten

Students need to be 4 by Aug. 31st. M/W/F and T/Th options cannot be combined. Indicate 1st and 2nd choice.

*Friday Enrichment is a separate class and is only offered to children enrolled in a Tues/Thurs Pre-K class.

_____ Mon/Wed/Fridays _____ Tuesday/Thursdays _____ Fridays*
Elephants Class *Turtles & Zebras Class* *Lions Enrichment*

Preschool: Transitional Kindergarten

Students need to be 5 by October 1st.

_____ Mon/Wed/Fridays
Monkeys Class

Class placement is first come, first served. Classes may be cancelled if the minimum number of students is not met. If a class is cancelled due to low enrollment, we will contact you as soon as that decision has been made. For current students, skipping the next class level requires the director's approval.

Admission and employment policies are non-discriminatory in regard to race, color, religion, physical handicap, national origin, ancestry, or sex in accordance with Kansas Civil Rights Statute KSA 44-1009.

Parental Permission Form for In-Building and Off-Premises Trips

1 form per child



Kid's Place at Grace Preschool and Kid's Day Out
11485 S. Ridgeview Road
Olathe, KS 66061

License #: 57083

Child's Name _____ may go to the following locations on and off the premises with adult supervision:

Place	Address	Via
Sanctuary	11485 S. Ridgeview Road, Olathe, KS 66061	Walk
Grace Gathering	11485 S. Ridgeview Road, Olathe, KS 66061	Walk
3 rd Floor, Room 315	11485 S. Ridgeview Road, Olathe, KS 66061	Walk
Outside Labyrinth	11485 S. Ridgeview Road, Olathe, KS 66061	Walk
Basement Storm Shelter	11485 S. Ridgeview Road, Olathe, KS 66061	Walk
Heartstrings (reunification site)	11599 S. Ridgeview Road, Olathe, KS 66061	Walk

Signature of Parent or Guardian

Date

This document follows Form CCL. 034 from the Kansas Department of Health and Environment.